

Sex Establishments

Application cost	Sex Shop Grant	Sex Shop Variation	Sex Shop Renewal	Sex Shop Transfer	Sex Shop Change of Details
Process application	£563	£347	£431	£431	£31
Subcommittee hearing	£1,713	£1,713	£0	£0	£0
Policy development	£135	£135	£135	£135	£0
General enquiries	£22	£22	£22	£22	£22
Compliance costs	£137	£0	£137	£137	£0
Actual cost for 2015/16	£2,570	£2,217	£725	£725	£53

Processing of applications	Grade	Hrly rate	Sex Shop Grant		Sex Shop Variation		Sex Shop Renewal		Sex Shop Transfer		Sex Shop Change of Details	
Collect, sort application	C1	£33.12	0.50	£16.56	0.50	£16.56	0.10	£3.31	0.50	£16.56	0.50	£16.56
Scan and index application	C1	£33.12	0.25	£8.28	0.25	£8.28	0.10	£3.31	0.25	£8.28	0.25	£8.28
Verification of application	PO1	£40.94	1.00	£40.94	1.00	£40.94	0.10	£4.09	1.00	£40.94	1.00	£40.94
Input of application on Uniform	C1	£33.12	0.75	£24.84	0.75	£24.84	0.25	£8.28	0.75	£24.84	0.75	£24.84
Consultation with RAs	C1	£33.12	0.25	£8.28	0.25	£8.28	0.10	£3.31	0.25	£8.28	0.25	£8.28
Consultation with Members	C1	£33.12	0.25	£8.28	0.25	£8.28	0.10	£3.31	0.25	£8.28	0.25	£8.28
Notice checks x 4	SO1	£37.50	4.00	£150.01	0.00	£0.00		£0.00	4.00	£150.01	4.00	£150.01
Enquiries post application	C1	£33.12	3.00	£99.36	1.00	£33.12		£0.00	1.00	£33.12	1.00	£33.12
Processing objections	C1	£33.12	2.00	£66.24	2.00	£66.24		£0.00	0.00	£0.00	0.00	£0.00
Final data cleanse on Uniform	C1	£33.12	2.00	£66.24	2.00	£66.24		£0.00	2.00	£66.24	2.00	£66.24
Production of licence	C1	£33.12	0.50	£16.56	0.50	£16.56		£0.00	0.50	£16.56	0.50	£16.56
Verification of licence	PO1	£40.94	1.00	£40.94	1.00	£40.94	0.05	£2.05	1.00	£40.94	1.00	£40.94
Final production of licence	C1	£33.12	0.50	£16.56	0.50	£16.56	0.10	£3.31	0.50	£16.56	0.50	£16.56
Total			16.00	£563.10	10.00	£346.85	0.90	£30.98	12.00	£430.62	12.00	£430.62

Application cost	SEV Grant	SEV Variation	SEV Renewal	SEV Transfer	SEV Change of Details
Process application	£563	£347	£563	£563	£31
Subcommittee hearing	£1,713	£1,713	£1,713	£1,713	£0
Policy development	£135	£135	£135	£135	£0
General enquiries	£22	£22	£22	£22	£22
Compliance costs	£137	£0	£137	£137	£0
Actual cost for 2015/16	£2,570	£2,217	£2,570	£2,570	£53

Processing of applications	Officer	Hrly rate	SEV Grant		SEV Variation		SEV Renewal		SEV Transfer		SEV Change of Details	
Collect, sort application	C1	£33.12	0.50	£16.56	0.50	£16.56	0.10	£3.31	0.50	£16.56	0.50	£16.56
Scan and index application	C1	£33.12	0.25	£8.28	0.25	£8.28	0.10	£3.31	0.25	£8.28	0.25	£8.28
Verification of application	PO1	£40.94	1.00	£40.94	1.00	£40.94	0.10	£4.09	1.00	£40.94	1.00	£40.94
Input of application on Uniform	C1	£33.12	0.75	£24.84	0.75	£24.84	0.25	£8.28	0.75	£24.84	0.75	£24.84
Consultation with RAs	C1	£33.12	0.25	£8.28	0.25	£8.28	0.10	£3.31	0.25	£8.28	0.25	£8.28
Consultation with Members	C1	£33.12	0.25	£8.28	0.25	£8.28	0.10	£3.31	0.25	£8.28	0.25	£8.28
Notice checks x 4	SO1	£37.50	4.00	£150.01	0.00	£0.00		£0.00	4.00	£150.01	4.00	£150.01
Enquiries post application	C1	£33.12	3.00	£99.36	1.00	£33.12		£0.00	3.00	£99.36	1.00	£33.12
Processing objections	C1	£33.12	2.00	£66.24	2.00	£66.24		£0.00	2.00	£66.24	0.00	£0.00
Final data cleanse on Uniform	C1	£33.12	2.00	£66.24	2.00	£66.24		£0.00	2.00	£66.24	2.00	£66.24
Production of licence	C1	£33.12	0.50	£16.56	0.50	£16.56		£0.00	0.50	£16.56	0.50	£16.56
Verification of licence	PO1	£40.94	1.00	£40.94	1.00	£40.94	0.05	£2.05	1.00	£40.94	1.00	£40.94
Final production of licence	C1	£33.12	0.50	£16.56	0.50	£16.56	0.10	£3.31	0.50	£16.56	0.50	£16.56
Total			16.00	£563.10	10.00	£346.85	0.90	£30.98	16.00	£563.10	12.00	£430.62

Application Cost	Sex Cinema Grant	Sex Cinema Variation	Sex Cinema Renewal	Sex Cinema Transfer	Sex Cinema Change of Details
Process application	£563	£347	£431	£431	£31
Subcommittee hearing	£1,713	£1,713	£0	£0	£0
Policy development	£135	£135	£135	£135	£0
General enquiries	£22	£22	£22	£22	£22
Compliance costs	£137	£0	£137	£137	£0
Actual cost for 2015/16	£2,570	£2,217	£725	£725	£53

Processing of applications	Grade	Hrly Rate	Sex Cinema Grant		Sex Cinema Variation		Sex Cinema Renewal		Sex Cinema Transfer		Sex Cinema Change of Details	
Collect, sort application	C1	£33.12	0.50	£16.56	0.50	£16.56	0.50	£16.56	0.50	£16.56	0.10	£3.31
Scan and index application	C1	£33.12	0.25	£8.28	0.25	£8.28	0.25	£8.28	0.25	£8.28	0.10	£3.31
Verification of application	PO1	£40.94	1.00	£40.94	1.00	£40.94	1.00	£40.94	1.00	£40.94	0.10	£4.09
Input of application on Uniform	C1	£33.12	0.75	£24.84	0.75	£24.84	0.75	£24.84	0.75	£24.84	0.25	£8.28
Consultation with RAs	C1	£33.12	0.25	£8.28	0.25	£8.28	0.25	£8.28	0.25	£8.28	0.10	£3.31
Consultation with Members	C1	£33.12	0.25	£8.28	0.25	£8.28	0.25	£8.28	0.25	£8.28	0.10	£3.31
Notice checks x 4	SO1	£37.50	4.00	£150.01	0.00	£0.00	4.00	£150.01	4.00	£150.01		£0.00
Enquiries post application	C1	£33.12	3.00	£99.36	1.00	£33.12	1.00	£33.12	1.00	£33.12		£0.00
Processing objections	C1	£33.12	2.00	£66.24	2.00	£66.24	0.00	£0.00	0.00	£0.00		£0.00
Final data cleanse on Uniform	C1	£33.12	2.00	£66.24	2.00	£66.24	2.00	£66.24	2.00	£66.24		£0.00
Production of licence	C1	£33.12	0.50	£16.56	0.50	£16.56	0.50	£16.56	0.50	£16.56		£0.00
Verification of licence	PO1	£40.94	1.00	£40.94	1.00	£40.94	1.00	£40.94	1.00	£40.94	0.05	£2.05
Final production of licence	C1	£33.12	0.50	£16.56	0.50	£16.56	0.50	£16.56	0.50	£16.56	0.10	£3.31
Total			16.00	£563.10	10.00	£346.85	12.00	£430.62	12.00	£430.62	0.90	£30.98

Sub Committee Hearings	<u>Per hearing</u>			
Production of notice of hearing	2	C1	£33.12	£66.24
Photocopy and post notice of hearing	30	per item	£0.70	£21.00
Production of report and agenda	4	C1	£33.12	£132.48
Photocopy report and agenda		Actual cost		£158.00
Postage of report and agenda	14	per item	£0.70	£9.80
Room hire	3	Per hour	£30.00	£90.00
Refreshments	15	Per person	£2.50	£37.50
Members allowance		Actual cost		£302.00
Officer attendance x 2 (EL/CC)	5	PO1	£40.94	£204.71
Production of Notice of decision/minutes	4	PO1	£40.94	£163.77
Post Notice of decision/minutes	30	per copy	£0.70	£21.00
Legal costs	£2,025.18	Actual cost		£506.30
Total	15			£1,712.79
Number of hearings per year	6.69			4
Pro rata amount per application	21.69			

Enforcement	<u>Per year</u>			
SE Enforcement	29.13	SO1	£37.50	£1,092.44
Total per year	29.13			£1,092.44
Prorata amount per application	3.64			£136.55

General Enquiries	<u>Per working day</u>			
Generic email enquiries	0.01	C1	£33.12	£0.33
Telephone enquiries	0.01	C1	£33.12	£0.33
Counter enquiries	0	C1	£33.12	£0.00
Total	0.02			£0.66
Total per year (260 days)	5.2			£172.23
Prorata amount per application	0.65			£21.53

SE Statement of Licensing Policy	<u>Per five yearly review</u>			
Review of existing policy inc working groups	80	PO1	£40.94	£3,275.31
Meetings with stakeholders	6	PO1	£40.94	£245.65
Preparation of draft for consultation	8	PO1	£40.94	£327.53
Postage of notification	100	Per item	£0.60	£60.00
Preparation of consultation	5	PO1	£40.94	£204.71
Preparation of post cons doc	5	PO1	£40.94	£204.71
Preparation of final draft policy	5	PO1	£40.94	£204.71
Preparation of committee reports	10	PO1	£40.94	£409.41
Presentation at committees	10	PO1	£40.94	£409.41
Update of website/final production	1	PO1	£40.94	£40.94
Total	130			£5,382.38
Number of policy reviews per year	0.2			0.2
Pro rata amount per application	3.25			£134.56